

**2006 Annual Report of the
North Carolina Society of Certified Public Managers**

Presented at the Annual Membership Meeting



November 8, 2006

President's Report

Beverly O. Hall, DENR/DEH/Radiation Protection Section

I want to thank and congratulate the 2006 North Carolina Society of Certified Public Managers Officers and Board for their dedication and commitment to service in connection with your demanding work schedules. Like so many State employees, demands on our time and attention leave limited opportunities to serve others on a voluntary basis. Your Society will continue to improve operations and provide the highest levels of service to members.

The Society had a productive year and the 2006 Board of Directors quickly developed an effective working relationship to ensure the smooth operation of the Society. David Osborne, Board Chair kept the meetings on track. Dan Thomas, Secretary, had the daunting task of documenting society business and maintaining society records.



I particularly appreciate their efforts as the Board settled in to efficient routine for conducting meetings. On February 10, David Osborne facilitated the 2006 annual review of the NCSCPM Strategic Plan. The Plan was reviewed to ensure objectives and tasks were consistent with our stated goals and mission and to strengthen statements as needed.

The Ethical Practices Committee received no reports of ethic violations and no investigations were required. Having focused our efforts on updating the Constitution and Bylaws in 2004 and establishing a “conflict of interest” statement for board members in 2005, there were no outstanding issues addressed by the committee in 2006.

The Society continues to present content-rich, interactive training opportunities to support our members’ personal and professional growth. We have been successful in providing two training opportunities this year, ensuring the sessions are self-supporting while keeping registration fees reasonable. Pete Burke has led the Program Committee admirably during the year in both planning and hosting the training session.

Recruitment of new members continues to be a priority for the Society, with special focus placed on newly graduated Certified Public Manager Fellows. Rodger Rochelle led the membership committee this year, in September due to work and personal commitments, Rodger had to resign and Kim Gillespie has graciously stepped up to the challenge in implementing an effective outreach campaign to the PMP cohorts.

The Society was well represented at the American Academy of Certified Public Managers (AACPM) annual conference in Louisville, Ky. Officers, Board Members, and members at large attended. North Carolina was honored by having Dr. Edward Burt receive the Henning Trophy.

We look forward to an equally strong representation at next year’s meeting in Madison, Wisconsin.

The Society continues to explore effective avenues for communicating with its members. Sarah Smith led the Public Relations/Publications Committee in developing articles for the newsletter. This year, particular emphasis was placed on developing the Society website and using it as the primary means for delivering newsletters, announcements and for archiving documents. I want to extend a special thanks to Sarah Smith and Robin Haden for reformatting and updating the website. Please take a moment to see what's new at: www.ncscpm.org.

The Ways & Means Committee has really taken its activities to a new level in 2006. Amy Sawyer implemented a distribution plan for merchandise; she has replenished the NCSCPM inventory with new tee shirts and key rings, along with coffee mugs and pins. Their efforts will help ensure the NCSCPM identity is out there for all to see.

In 2006, the board continued the every other month board meeting schedule. We have continued to keep in contact with the South Carolina and Virginia Societies by inviting their officers to our training functions.

Chairman of the Board's Report

David Osborne – Department of Corrections

The NSCPM Board met from 10:00 – 11:30 am at the Division of Prisons Headquarters, first floor conference room at 831 West Morgan St. in Raleigh, NC.

The Board met:

January 13, 2006

February 10, 2006

March 10, 2006

May 12, 2006

July 14, 2006

September 8, 2006

November 8, 2006 (annual meeting planned for DOC training facility in Apex, NC)



Meeting minutes have been posted to the NCSCPM website, WWW.NCSCPM.ORG under the archives tab. September minutes and the 2005 annual meeting minutes will be posted after approval at the annual meeting.

The strategic planning session was held in 2006. The updated strategic plan was formally approved at the March 10th meeting. The strategic plan is posted to the NCSCPM website, WWW.NCSCPM.ORG under the publications tab. The 2006 annual report will be posted after presentation at the annual meeting.

Program Committee

Pete Burke, Chair (NCSU)

Members: Tami Hinton (Office of Commissioner of Banks), Kim Lash Gillespie (DOT), Cheryl McLean (Cultural Resources), Anita McNeil (DENR) and Victoria Walker (NCSU).

The Program Committee was hard at work again this year to provide seminars, facilitated by experts, which are timely and important in today's public service arena.



The Spring Workshop was held at beautiful Rolling View State Park at Falls Lake. The weather tried (and failed!) to dampen the enthusiasm and the crowd, as over 70 public managers spent the day with facilitator Gerry Fisher in discussions and information and idea sharing around the theme "Why Metrics Count!" Post-workshop evaluations were very positive, and the Committee and Society as a whole are grateful to Mr. Fisher for his time and for sharing his knowledge and expertise on how to better manage the volumes of data we face daily.

The Fall Workshop was held in conjunction with the Society's Annual Meeting on November 8, 2006 at the Department of Correction's Staff Development and Training Center in Apex. Mr. Brant Goode presented information on the State's pandemic influenza and business continuity plan. Mr. Goode recently completed a two-year assignment in North Carolina as an Epidemic Intelligence Service Officer with the Centers for Disease Control and Prevention (CDC). Small group discussion followed Mr. Goode's presentation to help attendees brainstorm toward planning their department's reaction and response to the myriad of issues, which can potentially arise if the threat becomes a reality. The Department of Correction also offered a flu shot clinic during the Workshop, so attendees were availed with an opportunity to prevent illness this year as well!

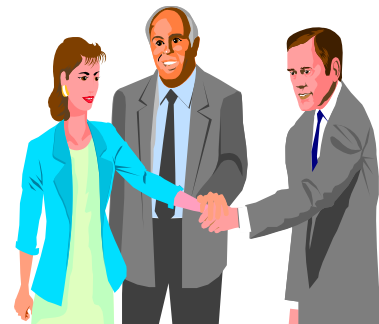
Membership Committee

Chair: Rodger Rochelle & Kim Gillespie

Members: Tish Hagler and Tina Pickett

Membership Data

2006 Total Membership: 111
2006 Total Paid Membership: 84
2006 Honorary Members: 3
2006 Associate Members: 2



2006 Membership Campaign

The 2006 Membership Campaign kicked off the first of October 2005 at the annual meeting and fall workshop. Membership renewal materials included the 2006 application and a cover letter. The membership materials were distributed to the 2005 members, 2005 graduates, 2004 graduates, PMP students and a host of other contacts that Jean Waters provided. All materials were mailed electronically to make the process more convenient for our members. A copy of the 2006 application was also posted on the NCSCPM website.

Outreach to Graduating PMP students

Efforts were made to reach out to PMP students by focusing recruiting efforts on the 2006 PMP graduates. Board members were present at the October PMP Graduation to answer any questions about our society and distribute membership forms. They are hopeful many of the new graduates will join the society. The NCSCPM President gave a brief presentation to the graduates about our society. The presentation focused on the mission of the society and the benefits of being an active member of the society. Highlights from the American Academy of Certified Public Manager's annual conference were also shared. The response from the presentations was very positive.

2006 PMP Graduation

The membership committee distributed NCSCPM key chains to the new graduates at the 2006 graduation ceremony. The key chains displayed the NCSCPM logo. The membership committee hopes many of the new graduates will join the society.

Publications/Public Relations Committee

Chair: Sarah Smith – UNC General Administration

Members: Linda Jefferson, Office of State Personnel, Jeff Caple, NCSU, John Morck, Commerce and Robin Haden, DENR



The publications and public relations committee produced two newsletters (spring and summer/fall) in 2006. A third publication is planned for a December release. The winter issue will include information on the PMP graduation, the 2006 Askew winner, the fall educational workshop, the election of 2007 officers and board members, the Margaret J. Bailey winner and reports from the annual meeting. Linda Jefferson conducted in-depth interviews with Tina Pickett (winter 2005 issue) and with Greg Cain (spring 2006 issue). Linda has proven herself as an excellent interviewer and we look forward to having more members “In the Spotlight.” The committee continues explore avenues for convenient and effective communication with our members. The website is still the primary source for information including newsletters, meeting minutes, reports and upcoming events. John Morck has been so generous with his time for several years in getting the website to where it is today. We wish to thank John for his efforts and commitment to the Society. Robin Haden will assume the webmaster duties this fall and we look forward to her helping us make effective use of the web as a dynamic communication tool.

Ethics/Bylaws Committee

Chair: David Osborne–Corrections, Division of Prisons,

Members: Pete Burke, Greg Cain, Charles Cox, Phillip Crouthamel, Martha Lamb, Lalita Wells

The Ethical Practices Committee received no reports of ethic violations and no investigations were required. Having focused our efforts on updating the Constitution and Bylaws in 2004 and establishing a “conflict of interest” statement for board members in 2005, there were no outstanding issues addressed by the committee in 2006.



Financial Report

Treasurer, Tina Pickett

Tina Pickett replaced Edward Burt, III as Treasurer in January 2006.

The Board of Directors approved a budget of \$7,115.00 for FY 2006 (which is a \$65.00 increase over the FY 2005 budget). The following page compares the 2006 Budget versus Actual 2006 Income and Expenses for the period of January 1, 2006 through October 31, 2006. As of 10/31/06 the checking account and money market account balances total \$20,495.00.

Auditing Report

Chair: Karen Corley

An internal audit was conducted on October 17, 2006 of the financial records of the North Carolina Society of Certified Public Managers for the period of January 1, 2006 to September 30, 2006.

No errors noted at time of audit. It is the committees opinion that the financial records present fairly all material aspects of the financial position of The North Carolina Society of Certified Public Managers.

No recommendations for change in bookkeeping practices at this time.

I would like to extend my appreciation for allowing me the opportunity to serve on the Audit Committee for 2006. I appreciate the support of the Board and Ms. Tina Pickett, the 2006 Treasurer. She has done a commendable job as Treasures this year.

Nominations and Elections

Chair: Tami Hinton, Office of the Commissioner of Banks, Past-President

Members: Haywood Poole, Dept. of Transportation, Kathy Pope, UNC-Ch

The immediate past president is responsible for chairing the Nominations and Elections Committee. The members of the committee are past presidents and/or fellows who are still active in the Society. This committee recruits active fellows who wish to serve the Society, conducts the elections, and announces the results.

The Committee presented a 2007 slate of officer and board member candidates. Ballots were emailed to 84 active fellows; 23 ballots were received. The following candidates were elected unanimously by the membership:

President-Elect: David Osborne

Secretary: Amy Sawyer

Board Members: Robin Haden, Anita McNeil, Dan Thomas

Returning board members in 2007 include the following:

President: Pete Burke

Past-President: Beverly Hall

Treasurer: Tina Pickett

Board Members: Karen Corley, Kim Gillespie, Katherine Harrelson,

Ways and Means

Chair: Amy Sawyer – *DENR-Radiation Protection*

Members: Jeff Joines, *Corrections-Community Corrections*

The Ways and Means committee has been very active working with “Brand Fuel” to provide merchandise for the upcoming events. The committee has purchased key rings and new t-shirts for the Society this year. The new merchandise will be available at the upcoming annual meeting, as well as the still attractive CPM mugs.



The Society key rings were a big hit with the graduates. A key ring was provided to each of the 40 + CPM graduates as a graduation gift. Society merchandise was sold at the graduation festivities.

We have new t-shirts the colors are navy, green and purple with white logo on the front left chest area. The folks at Brand Fuels did a great job cleaning up the image and trying to keep our State at the tips of the pinecone. Brand Fuels has also provided us a copy of the artwork and I have on file to make future purchases a little easier.

The companion logo will allow us to purchase embroidered golf shirts and other types of clothing in the future. We will review pricing for these items prior to ordering because they may be more expensive than the T Shirts. However, “Brand Fuel” has our logo for future orders which should help reduce some of the cost.

Tina Pickett and I worked together to provide “Brand Fuel” with their check, therefore they have been paid in full for the items ordered.

Robin Haden has discussed with me the webpage order form. We will work together to update the form and reflect all new merchandise.

Margaret J. Bailey Public Manager Award Committee

Chair: Sarah Smith, UNC General Administration

Members: Greg Cain, NCSU and Sandy Pearce, Administrative Office of the Courts

The North Carolina Society of Certified Public Managers established the Margaret J. Bailey Public Manager Award to recognize those who serve the state by ascribing to high moral and professional standards. Its purpose is to recognize and express appreciation for outstanding achievements in relation to the goals and tenets of the Society.



This award represents the highest honor the Society bestows. An “empowered” committee is appointed by the President and approved by the Board of Directors. The award committee receives all nominations, reviews them, and submits its recommendation for the award to the full Board. The award is presented at the annual meeting.

In 2006, two nominations were received. The majority of the committee recommended Tami Hinton as the recipient. Congratulations Tami!!